



Diploma in Business Management

Sample Program

| KEY | | A - OBSERVATION B - ASSIGNMENT C - SCENARIOS D - CASE STUDY E - THIRD PARTY REPORT F - QUESTION RESPONSE (ORAL / WRITTEN) | | | | | |
|---------------------|--|--|---|---|---|---|---|
| Program Area - Core | | A | B | C | D | E | F |
| 1 | Manage meetings | ✓ | ✓ | | | | |
| 2 | Plan and manage conferences | ✓ | ✓ | ✓ | | | |
| 3 | Manage workforce planning | ✓ | ✓ | ✓ | | | |
| 4 | Manage recruitment, selection and induction processes | ✓ | ✓ | | | | |
| 5 | Manage programs that promote personal effectiveness | ✓ | ✓ | | | | |
| 6 | Manage projects | ✓ | ✓ | | | ✓ | ✓ |
| 7 | Manage risk | ✓ | ✓ | | | ✓ | ✓ |
| 8 | Manage personal work priorities and professional development | ✓ | ✓ | | ✓ | | |